

NASA SEWP VI

Ordering Guide

Category C | Contract 80TECH26D1789

DRAFT FOR FIS REVIEW

Ordering dates and FIS support procedures still require confirmation. Not an ordering authorization.

Contract overview

NASA SEWP VI is a multiple-award Governmentwide Acquisition Contract (GWAC). FIS holds a Category C contract for Mission-Based ITC/AV Service Solutions. FIS supports federal missions through cybersecurity, enterprise IT, software, engineering, and program support.

Contract holder	Federal Information Systems, Inc.
Contract number	80TECH26D1789
CAGE / UEI	58SW7 / VX82URLEFNC9
Ordering period	10 years from the effective date; start and end dates awaiting confirmation.

Program, quote and order contacts

Darla Lopez - Program Manager
703-625-4555 | dlopez@fedinfosys.com

David Guillory - Deputy Program Manager
210-563-3184 | dguillory@fedinfosys.com

Category C scope

Category C covers customized IT, communications, and audiovisual services at the mission or program level. Representative areas include application development, cybersecurity, cloud services, data analytics, digital communications, and IT operations. Product-only requirements are outside Category C. Offerings must be available on the FIS SEWP contract before they are quoted for an RFQ.

Ordering & customer support

Discuss your requirement

Contact Darla Lopez or David Guillory for FIS order and quote inquiries. Have your scope of work, deliverables, schedule, place of performance, and any security requirements ready.

Request a quote

Your contracting office should follow the applicable Fair Opportunity requirements and SEWP quote-request process. Quotes must identify their validity period and use offerings available on the FIS contract.

Route the order through SEWP

Unless NASA SEWP PMO grants an exemption, the issuing agency submits the delivery order directly to the SEWP PMO before FIS accepts and processes it, as required by section A.1.8.

Ordering period and limits

Section A.1.6 allows orders to be completed up to 60 months beyond contract expiration. The supplied terms leave the effective date as TBD.

The supplied terms set Category C order limits, inclusive of options, of \$2 million in the first year and \$10 million in the second year; restrictions are subject to removal beginning in year three. Confirm any subsequent modifications before placing an order.

Administrative handling fee

Section A.1.26 sets an administrative handling fee not to exceed 0.34% of the total delivery-order price. The applicable fee is included in quoted prices and is not a separate line item. NASA publishes the current percentage.

Order issues, installation and support

FIS's order-troubleshooting and escalation procedure, including designated support contacts, is awaiting confirmation.

Section A.1.20 addresses extended warranty coverage and software maintenance. The applicable coverage depends on the offering and order. FIS-specific installation, basic and extended warranty, technical and software support procedures, and post-delivery contacts are still being confirmed.

Still needed before final approval

- The completed award or applicable modification confirming the effective date and ordering-period dates, plus any subsequent changes to the supplied terms.
- FIS procedures and contacts for problematic orders, installation, basic and extended warranty, technical and software support, and other post-delivery issues.
- FIS approval of the page and Ordering Guide, and the required launch date.

Fair Opportunity

A.1.13 FAIR OPPORTUNITY AND REQUESTS FOR QUOTES

Full clause from the supplied SEWP VI Terms and Conditions, pages 42-43. Line wrapping has been normalized.

Contractors will be provided a fair opportunity at the individual order level as appropriate per FAR Part 16.505(b), including the SEWP RFQ tools. No documentation for the order selection is required to be submitted with the order. All such documentation is to be maintained by the issuing procurement office.

The Contractor shall not market, quote or otherwise offer for sale, any IT Solutions not listed under this contract, until the said solutions are included in the SEWP database of record, and available to all Government end-users.

If the Government issues a Request For Information (RFI) as part of market research, the Contractor may provide items not yet listed on their SEWP contract as part of a market research quote if:

1. all such items are clearly marked as not yet available on their SEWP contract; and
2. the contractor submits a technology refreshment request to add those products to their contract

If the Government issues a Request For Quote (RFQ) or a Market Research Request (MRR), the Contractor may only respond with items available on their Contract and the price of each item shall be no greater than the price in Attachment F SEWP database of record at the time the quote is issued. If the Contractor has insufficient items on their contract to fully respond to the Formal RFQ, the Contractor must respond with a No Bid.

Unless the RFQ specifically allows for partial quotes, the Contractor must respond fully to all requirements specified in the RFQ.

When submitting a quote to a government end-user, the contractor must clearly state the length of time the quote is valid. The contractor shall honor any order submitted within the stated time period of a quote.

When responding to an RFI or RFQ issued from the NASA SEWP RFQ on-line quoting system, the Contractor must respond as outlined in Attachment C: Contract Holder User Manual (CHUM).

Contract Holders are prohibited from using Government information posted on the NASA SEWP Contract Holder Only Page, such as RFQs, RFIs, etc., for purposes other than proposing on SEWP requirements. This includes Contract Holders providing third parties with SEWP information and requirements for the purpose of assisting companies, that are not SEWP Contract Holders, with providing unsolicited proposals to meet agency requirements already posted to the NASA SEWP RFQ on-line quoting system.

Resources and source record

NASA SEWP VI: www.sewp.nasa.gov/sewpvi/
FIS corporate website: www.fedinfosys.com

Contract number: FIS onboarding checklist. Category and contract provisions: award documents supplied by FIS. Program and order contacts: confirmed by Darla Lopez. The supplied signed SF 1449 has blank contract-number and award/effective-date fields; the terms retain an effective date of TBD. Confirm the completed award and applicable modifications before final release.